

JANUARY 5, 2017

The Organizational meeting of the Town of Hartland, County of Niagara, State of New York, was held on the above date at the Town Hall, 8942 Ridge Road, Gasport convening at 7:00 p.m.

Town Clerk, Cynthia S. Boyler administered the oath of office to newly elected Councilman, David Huntington and appointed Deputy Clerk, Linda Ark prior to calling the meeting to order.

Members of the Board present:

Supervisor: W. Ross Annable

Councilman: Joseph Reed
Daniel Hill
Clifford Grant
David Huntington

Attorney: absent
Hwy /Water Supt: Keith Hurtgam
Assessor/CEO: absent
Attended by: Sign in sheet attached

Supervisor Annable called the meeting to order with all present standing for the pledge to the flag.

Supervisor Annable read and called for authorization of the following:

RESOLUTION 1-2017

REORGANIZE

MOTION by Councilman Reed and seconded by Councilman Huntington to approve the following appointments:

- Assessor Michael Hartman
- Bingo Inspector Dennis Bailey
- Budget Officer W. Ross Annable
- Building and Grounds Keith Hurtgam
- Court Clerk Katherine Hirner
- Deputy Hwy Supt Christopher Jenks
- Deputy Supervisor Joseph Reed

Registrar Vital Statistics	2385.00
Records Management Officer	755.00
Supervisor	17361.00
W. Ross Annable	
Supervisor's Confidential Sec'ry	17.51/HR
Tax Collector	8023.00
Katherine Hirner	
Town Clerk	45345.00
Cynthia S. Boyler	
Town Clerk Deputy	15-21.17/HR
Water Superintendent	33560.00
Water Supt. (Deputy)	2733.00
Water Billing Clerk.....	3389.00
Water Maintenance Clerk.....	5746.00
Zoning/Enforcement Officer	12310.00
Typist Part Time	10.00-22.00/HR
<u>Following as per union schedule:</u>	
M.E.O.	24.98/HR
M.E.O. – 2	25.98/HR
Truck Driver	24.15/HR
Auto Mechanic	24.98/HR
Laborer	23.95/HR
MEO P/T	10.00 – 24.98
Auto Mechanic P/T	10.00 – 24.98
Truck Driver P/T	10.00 – 24.15
Laborer P/T	7.25 – 23.95
Chairpersons	50.00/Meeting
Board Members	45.00/Meeting
Sec'ry of boards	60.00/Meeting
Board Assessment/ Review	125.00
	150.00 CH
Summer Rec. Director	1600.00
Asst. Director	1300.00
Leader	11.00 per hour
Election Machine Inspector & Custodian .	10.00 Per machine
Equipment Rates	set at State Rates
Mileage53.5 cents/mile
Engineer designated by the Town/per Diem basis:	Mark Seider

RESOLUTION 2-2017

MOTION by Councilman Grant, seconded by Councilman Hill to approve the salaries and rates as read.

Ayes: 5 Nays: 0
ADOPTED

RESOLUTION 3-2017

MOTION by Councilman Reed, seconded by Councilman Grant to contract with Seaman & Norris LLP on a set rate of \$ 24,000.00 per year, set to be paid in monthly installments.

Ayes: 5 Nays: 0 ADOPTED

Attorney designated by the Town:
Seaman & Norris LLP \$ 24,000.00

RESOLUTION 4-2017

MOTION by Councilman Grant, seconded by Councilman Huntington to approve the following:

- Town board meetings second Thursday of month
7:30 p.m.
- Official Newspaper Lockport Union Sun & Journal
- Bank..... M&T and Bank of Castile
- Finance Committee Deputy Supervisor, Joseph Reed
Two alternating Councilman

Ayes: 5 Nays: 0
ADOPTED

RESOLUTION 5-2017

MOTION by Councilman Huntington, seconded by Councilman Grant to file Annual report with the State Comptroller March 01, 2017 in lieu of February 01, 2017 with the Town Clerk.

Ayes: 5 Nays: 0
ADOPTED

RESOLUTION 6-2017

MOTION by Councilman Hill, seconded by Councilman Grant to appoint Daniel Seaman , Brian Seaman and David Haylett as Town Prosecutors.

Ayes: 5 Nays: 0
ADOPTED

RESOLUTION 7-2017

MOTION by Councilman Grant, seconded by Councilman Hill authorizing schooling for Elected and Appointed Officials, Water Superintendent, Code Enforcement Officer, Assessor and Dog Control Officers when school pertains to respective jobs.

Ayes: 5 Nays: 0
ADOPTED

RESOLUTION 8-2017

MOTION by Councilman Huntington, seconded by Councilman Grant to approve the following boards and Chairpersons:

Zoning Board of Appeals

(5 year term)

Steve MacEvoy.....	12/31/2018	Chairman
Richard Gerou.....	12/31/2019	
Clifford Johnston.....	12/31/2017	
Margaret Zaepfel.....	12/31/2021	reappointed
Cheryl Confer	12/31/2020	
Margaret Darroch.....	12/31/2017	Secretary
Board meets 4 th Monday of month		

Planning Board

(5 year term)

Robert Harris.....	12/31/2020	Chairman
James Haight.....	12/31/2018	
Beverley Snell.....	12/31/2017	
Merle Snell.....	12/31/2021	reappointed
Robert Spencer	12/31/2019	
Margaret Darroch	12/31/2017	Secretary

Board meets 3rd Thursday of month

Board of Ethics

Nathan Harris.....	12/31/2020	
David Melius.....	12/31/2019	
Matthew Costello.....	12/31/2017	
Paula Dahlke.....	12/31/2021	reappointed

Board of Assessment Review

Harvey Lyndacker.....	09/30/2020	
Darrin O’Shea.....	09/30/2019	
Patrick Ginavan.....	09/30/2021	reappointed
Susan Grant	09/30/2018	

Hartland Recreation Committee

Edwin McKee, Chairman
Joan McKee
Judy Slabyk
Darin O’Shea
Jan Nichols Secretary
Board meets first Monday of March – November

Ayes: 5 Nays: 0 ADOPTED

Truck Driver

Scott Arnold
Joseph Woodmancy
Gary Gorrow - PT

MEO

Christopher Jenks
Daniel Class
Michael Hill

Mechanic

Paul Hessel - PT

RESOLUTION 9-2017
PROCUREMENT POLICY

MOTION by Councilman Reed, seconded by Councilman Grant that the board has reviewed the Procurement Policy and has found it to be adequate and wishes to renew it.

Ayes: 5 Nays: 0 ADOPTED

RESOLUTION 10-2017
OFFICIAL UNDERTAKING

MOTION by Councilman Hill, seconded by Councilman Grant to accept the document entitled “ Town of Hartland Official Undertaking of Municipal Officers” as to its form and manner of execution and the sufficiency of the insurance and further resolved the said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

Ayes: 5 Nays: 0 ADOPTED

RESOLUTION 11-2017
INVESTMENT POLICY

MOTION by Councilman Reed , seconded by Councilman Hill to adopt the established Investment Policy dated 05/94 for the year 2017. All accounts are in interest bearing checking accounts or money market accounts.

Ayes: 5 Nays: 0 ADOPTED

RESOLUTION 12-2017

MOTION by Councilman Hill, seconded by Councilman Grant to authorize the Highway Superintendent to assist in a demolition at the request of the Fire Chief.

Ayes: 5 Nays: 0 ADOPTED

RESOLUTION 13-2017

MOTION by Councilman Reed, seconded by Councilman Hill to authorize the prepayment of utility bill, contracts and postage.

Ayes: 5 Nays: 0 ADOPTED

RESOLUTION 14-2017

CONTRACTS

MOTION by Councilman Hill, seconded by Councilman Reed authorizing Supervisor to sign contracts Niagara County Community Action Program and Johnson Creek Senior Citizens.

Ayes: 5 Nays: 0
ADOPTED

RESOLUTION 15-2017

AUDIT TOWN BOOKS

Supervisor Ross Annable reported that all town books were audited at 6:00 p.m. this evening and found to be acceptable.

MOTION by Councilman Grant, seconded by Councilman Reed to adopt the following resolution:

RESOLVED that the criminal and civil dockets of the Town Justice for 2016 having been duly examined with the monthly cash summary being viewed and the fines and fees have been turned over to the proper officials; that the 2016 records of the Code Enforcement Officer, the Town Clerk, the Tax Collector and the Supervisor have also been duly examined with all monies distributed properly and turned over to the proper officials.

Ayes: 5 Nays: 0 ADOPTED

RESOLUTION 16-2017

MOTION by Councilman Hill, seconded by Councilman Reed to authorize Department Heads to apply for grants of assistance as able.

Ayes: 5 Nays: 0 ADOPTED

RESOLUTION 17-2017

MOTION by Councilman Huntington, seconded by Councilman Grant to authorize Judith Slabyk to make banking transfers as needed.

Ayes: 5 Nays: 0 ADOPTED

RESOLUTION 18-2017

MOTION by Councilman Hill, seconded by Councilman Grant to adopt the following agreement:

Pursuant to the provisions of Section 284 of Highway Law, we agree that the monies levied and collected for the repair and improvement of highways, and received from the state for the repair and improvement of highways, shall be expended as follows:

The sum of \$442,000.00 may be expended for general repairs upon 55.07 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

Ayes: 5 Nays: 0 **ADOPTED**

The Supervisor read the following roster of appointments for the Hartland Volunteer Fire Company, 2017:

Fire Chief:	Archie Ames
1 st Assistant:	Bryan Ames
2 nd Assistant:	Jay Josey
3 rd Assistant:	Paul Baughman
President:	Michael Carnes
Vice President:	Paul Baughman
Secretary:	Bryan Ames
Treasurer:	Carolyn Myers

The next meeting date was set for Thursday, January 12, 2017 at 7:30 pm.

MOTION by Supervisor Reed, seconded by Councilman Hill that since there is no further business to come before the board, the meeting be adjourned at 7:45 p.m.

Ayes: 5 Nays: 0
CARRIED

Respectfully submitted,

Cynthia S. Boyler
Town Clerk

