

SEPTEMBER 14, 2017

The regular meeting of the Town of Hartland, County of Niagara, State of New York, was held on the above date at the Town Hall, 8942 Ridge Road, Gasport convening at 7:30 p.m.

Members present:

Supervisor: W. Ross Annable

Councilman: Joseph Reed

Clifford Grant

David Huntington

Attorney: Daniel Seaman

Highway Sup't.: Keith Hurtgam

Assessor/ CEO: Michael Hartman

Admin Asst.: Janet Slack

Attended by: Sign in sheet attached

Supervisor Annable called the meeting to order with all present standing for the pledge to the flag.

Minutes

RESOLUTION 104-2017

MOTION by Councilman Grant, seconded by Councilman Reed to adopt the minutes of the August 10, 2017 regular meeting as presented.

Ayes: Annable, Reed, Grant, Huntington Nays: 0 CARRIED

Abstract of Bills

RESOLUTION 105-2017

MOTION by Councilman Reed seconded by Councilman Grant resolved that the following bills, as prepared by the Clerk and having been reviewed by the Town Board, be authorized for payment in the following amounts:

Voucher #'s 201700668 - 201700768

General: 19,960.38

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Part Town:	9167.85
OWD:	25,474.30
Highway:	71,804.75
Refuse:	18,675.23
Total disbursements:	145,082.51

Ayes: Annable, Reed, Grant , Huntington Nays: 0 CARRIED

ASSESSOR / CEO REPORTS:

Assessor Hartman reported that he is working on the revaluation. He has worked with the State on some corrections to the roll.

CEO

CEO Hartman reported that there have been several building permits for pole barns coming into the office.

HIGHWAY REPORT:

Read and filed

Superintendent Hurtgam conducted the annual walk through with the Town Board to inspect the inventory.

Hurtgam provided a map that Administrative Assistant, Janet Slack had prepared which shows all of the road work that has been done so far. Slack also provided the Tire and Electronic collection report. Shared services with Towns of Somerset and Royalton with chip seal and in return they helped us. Mowing is ongoing.

WATER REPORT:

Read and filed

Water Superintendent Hurtgam reported that work has continued on culverts and ditches this fall. Installed the first flusher pit at the dead end of Wheeler Road. A flusher pit will eventually be installed at the end of each dead end road. The flusher pits allow for the dead end road lines to be cleaned and refreshed with an automatic computer programmer. This saves water, which would normally be flushed by opening a hydrant and letting the water flow out. This also saves in manpower since it can be programmed and regulated remotely. There are 18 dead end areas and each will have a flusher pit installed.

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The Supervisor and Superintendents from Hartland and Ridgeway are to meet and discuss the Ackerman property on Countyline Road. The extension of the water lines from Ridgeway south down Countyline have been an ongoing discussion.

Superintendent Hurtgam reported that there were 3 bid packages sent out and only one bid was returned for the post frame building. TNT Buildings from Newfane met all the specs and came with a reasonable cost, it was recommended by Hurtgam and Attorney Seaman to accept the sole bid.

Construction of 39'9" X 16' Post Frame Building (materials and labor)

RESOLUTION 106-2017

MOTION by Councilman Reed, seconded by Councilman Huntington to award the bid for Construction of 39'9" X 16' Post Frame Building (materials and labor) to TNT Buildings, Inc. at a cost of \$93,200.00, as the lowest apparent bidder.

Ayes: Annable, Reed, Grant, Huntington Nays: 0 CARRIED

Administrative Assistant, Janet Slack was directed to send a notice of award to TNT.

Hurtgam reported on the evaluation of equipment and operations, as well as 2018 recommendations for yearly trades and purchases. All board members participated in the walk thru and evaluation prior to the Board meeting, at 5:30 PM.

PUBLIC PARTICIPATION: None

OLD BUSINESS:

Supervisor Annable stated that he would like to work with Ezra Scott and Roswell to designate the Town Park as a smoke free zone. We will use the signs that the program provides and it will encourage residents to make the choice to not smoke. It will not be enforced at this time. Annable will prepare a formal resolution for the next board meeting.

NEW BUSINESS:

Superintendent Hurtgam proposed a refundable deposit when reserving the pavilions at the park. There were some instances when the garbage bags from a party were left in the pavilion and not deposited in the dumpster. To ensure that the park stay clean, he would like a \$50.00 deposit to be held until the area is checked for litter or damage. Attorney Seaman suggested that the fee be \$25.00 and that this would require an amendment to the park rules. Supervisor Annable suggested that we be very specific when reservations are being secured.

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In other discussion about the park, it was noted that the wooden picnic tables need to be replaced with metal tables. We were able to purchase refurbished metal tables from Titan Industries before. Hurtgam will check to see if Titan has any to purchase.

Transfers

RESOLUTION 107-2017

MOTION by Councilman Huntington, seconded by Councilman Grant to approve the following transfers:

<u>Transfer From:</u>	<u>Transfer To:</u>	<u>Amount</u>
B1990.4 Contingent	A1220.4 Supervisor Cont.	\$ 500.00
B8010.2 Zoning Equip.	B8010.4 Zoning Cont.	\$ 500.00

To increase SW2665 Sale of Equipment by \$41,250. from unreserved fund balance.

To increase SW8340.200 Trans/Dist. Equipment by \$55,000 from unreserved fund balance.

To increase DB5110.400 General Repair Cont. by \$93,325 from unreserved fund balance.

To increase DB2665 Sales of Equipment by \$64,450 from unreserved fund balance.

To increase A1410.100 Dep. Town Clerk Pers by \$10,000 from unreserved fund balance.

To increase B9040.800 Workers Comp by \$1,000 from unreserved fund balance.

Ayes: Annable, Reed, Grant, Huntington Nays: 0 CARRIED

Councilman Grant received a mailing from NICAP (Niagara County Community Action Program) which explained the different programs and services available to low income residents of Niagara County. Grant wondered if the information was available to Hartland residents. Supervisor Annable stated that the pamphlets are available at the Town Clerk's office and residents are directed to the program when they call and need help. Supervisor Annable will be meeting with Suzanne Shears, director of NICAP.

Superintendent Hurtgam stated the he would like to meet with Neptune for their presentation on water meters. He invited any of the board members who would be able to attend the meeting. A decision needs to be made by the end of the year since the current meters will need to be replaced. The replacement of all the meters will take about 10-15 years to complete, starting with repairs and all new builds. Both systems will run at the same time until all the replacements have been completed.

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Adjournment

RESOLUTION 108-2017

MOTION by Councilman Huntington, seconded by Councilman Grant that since there is no further business to come before the board, the meeting be adjourned at 8:16 p. m.

Ayes: Annable, Reed, Grant, Huntington Nays: 0 CARRIED

Respectfully submitted:

Cynthia S. Boyler, RMC

Town Clerk

Next scheduled regular meeting will be October 12, 2017 at 7:30 p. m.